

## Emergency Evacuation Due to a Major Emergency

### **Major Emergency Examples:**

Fire alarm goes off

Gas monitor alarm goes off

Fire

Large chemical spill

1. If there is a fire or a large chemical spill and the alarm has not gone off yet pull a fire alarm and/or call 911 from a location where you are not in danger. Fire pulls are located at the end of the main cleanroom corridor, in the cleanroom utility chases, and by the building emergency stairwell exits.
2. If the fire or toxic gas alarm is activated you must evacuate the building immediately. If there is time and you are not in immediate danger turn off the equipment you were using or put it in a safe state, but if it will delay your evacuation at all - just leave.
3. Do not take off your cleanroom suit or take the time to log out of the cleanroom: just find the nearest safe exit, leave the cleanroom, and make sure doors close behind you while evacuating. Walk quickly and try not to panic or run. On your way out encourage others to evacuate, but do not stay behind to convince them.
4. Follow the blue emergency exit signs on the wall outside the cleanroom to one of the designated emergency exit stairwells. Do not use the elevators or the metal stairs in the building's central atrium – they don't go all the way to the ground floor.

5. Use the designated emergency evacuation stairs to get down to the building emergency exits and exit the building.
6. Walk over to the corner of Breese Terrace and University Avenue (by the church) and then you can remove your cleanroom suit.
7. Stay at the meeting location until a WCAM staff member arrives to collect your cleanroom suit and your name, so it can be confirmed everyone in the cleanroom has been evacuated. Do not just leave because if you are not accounted for rescue personnel may go in the unsafe building looking for you unnecessarily.
8. Wait for the alarms in the building to go off and a verbal confirmation from a firefighter or WCAM staff member that it is okay to go back into the building.
9. If it is not WCAM business hours and/or a WCAM staff member is not present place your cleanroom suits on the bench across from the WCAM entrance and use the phone list for the WCAM staff on the wall above the benches to contact a staff member. Close the WCAM cleanroom until a staff member arrives by putting up the yellow chain across the entrance.
10. Do not try to re-enter the cleanroom until a WCAM staff member has removed your name from the “persons in the cleanroom” list and says it is okay to re-enter WCAM.